

DALHOUSIE UNIVERSITY - TRANSFER CREDITS

Dalhousie Fire Service

		Course Equivalency	
Compulsory Courses	Twelve (12) Compulsory Credits	Leadership	Administration
FSMC 001	Public Safety Leadership	X	X
FSMC 002	Municipal Budgeting and Finance		X
FSMC 003	Public Administration		
FSMC 004	Legislation		
FSMC 005	Effective Communication and Report Writing		
FSMC 006	Human Resources Management		
FSMC 007	Labour Relations	X	
FSMC 008	Strategic Management		X
FSMC 009	Employee Wellness		
FSMC 010	Health and Safety		
FSMC 011	Career Management		
FSMC 012	Recruitment, Selection and Talent Management		
Elective Courses	Six (6) Elective Credits		
FSMC 021	Fire Prevention and Public Education for Fire Service Officers		X
FSMC 022	Basic Emergency Management		
FSMC 023	Managing Multiple Emergency Responses		
FSMC 024	Project Management + Procurement		
FSMC 025	Personal Management Skills		
FSMC 026	Change Management	X	
FSMC 027	Dispute Resolution Skills		X
FSMC 028	Negotiation Skills		X
FSMC 029	Performance Management		X
FSMC 030	Communication Skills		
FSMC 031	Fire Service Technology		
FSMC 032	Introduction to Research Methods		X
**Humber College will allow a maximum of 13 transfer credits or PLAR credits (combined) to be applied to the Fire Service Executive Management Certificate **			

Course legend for Dalhousie Courses

Dalhousie Fire Service Leadership

Dalhousie course

Dealing with people
Environment of Fire station

Humber equivalent course

FSMC 001
FSMC 007 + FSMC 026

Dalhousie Fire Service Administration

Dalhousie course

Dealing with people
Municipal Finance
Strategic Planning
Fire Prevention Management
Negotiation and Conflict Resolution
Organizational Behaviour
Program Evaluation and Statistics

Humber equivalent course

FSMC 001
FSMC 002
FSMC 008
FSMC 021
FSMC 027 + FSMC 028
FSMC 029
FSMC 032

Special Notes about Transfer Credits:

1. Please fill in a separate Transfer Credit application for each course you wish to be exempted from. Please submit all forms at the same time.
2. An official transcript from your previous institution is required. We will not accept unofficial transcripts. If a transcript is not sealed by the sending institution, we cannot accept the transcript. Please have your institution send the transcript directly to you so that you can submit it with your application.
3. Personal Cheques will not be accepted. Certified cheques and major credit cards are accepted. If you wish to pay by credit card please note this on your form and a representative will call you to collect the payment once your application package has been received.
4. Transfer credit application packages cannot be emailed, they must be mailed to the address listed on the form or dropped off at the Lakeshore Campus Registration Office.
5. Students must have achieved a minimum grade of 60% or better or equivalent.
6. Transfer Credits will only be accepted for courses taken within the last 5 years. Courses taken more than 5 years ago may still be eligible for advanced standing. Students must follow the PLAR process. For more information go to: <http://www.oafc.on.ca/sites/default/files/uploads/Humber/For%20PLAR%20not%20listed.pdf>
7. Transfer Credit application processing can take 4-6 weeks to be completed.

Payment Details:

The charge for processing transfer credits is \$25.00 for one course, \$50.00 for two courses, and \$75.00 for three or more courses when submitted at the same time. The charge for processing transfer credits is non-refundable, regardless of the result of the application and actual courses granted an exemption.

ARE YOU READY TO APPLY: Download the transfer Credit application form

<http://humber.ca/assets/files/pdfs/TransferCreditApplicationFormOct12.pdf>

For questions please contact the Humber Fire Services Executive Management program coordinator:

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